

NOMINATION FOR DIRECTORS

With the introduction of the Triennial Rule in 2010, the Club's 8 directors are divided between 3 groups called group 1, group 2 and group 3.

Directors are elected for 3 year terms and each year, elections are held for the places in one of the 3 groups.

This year, members will elect the 3 group 2 positions.

The current directors in group 2 are Steve Hauer, Bernie Atkinson and Maralyn Kastel.

The Constitution provides that the Board consists of 5 RSL members and 3 Associate members, unless an insufficient number of members nominate from each category of membership.

Accordingly, members this year will be asked to elect 2 RSL members and 1 Associate member to fill the 3 available positions in group 2. The successful directors will be elected for a 3 year term.

Only Life members and financial Members of the Club may be elected to the Board of Directors. Pursuant to the Registered Clubs Act employees of the Club are not able to stand for office.

Nominations for the position of Director shall be made in writing and signed by 2 Life, Associate or RSL Members of the Club and by the nominees who shall signify their consent to the nomination.

NOMINATIONS MUST BE LODGED WITH THE SECRETARY NOT LATER THAN 5.00PM ON FRIDAY 15 MAY 2015.

Any Member nominating for a position of the Board of Directors may provide to the Secretary a recent passport size photograph of themselves and a personal resume which will be displayed at the Clubs Reception. The Secretary reserves the right to edit resumes where applicable to a form consistent with all applications. Resumes **MUST** be lodged with nominations if a member wishes to lodge one.

Guidelines for resume for Board of Directors nominations:

- (i) Service with Board of Directors, number of years
- (ii) If applicable, Branch of Military Service
- (iii) Number of years of membership of Club
- (iv) Honours and Awards
- (v) Occupation
- (vi) Business Qualifications

Important information for prospective nominees for election to the Board

Potential nominees for the upcoming election for the Board should note that under Section 27A of the Constitution, the Directors will be required to undergo Mandatory ongoing training. All directors will be required to undertake, at the club's expense, ongoing training in Corporate Governance and Financial Management every 12 months. The introduction of this

requirement will be consistent with the recommendations about corporate governance in clubs as set out in the IPART report into licensed clubs.

New Directors – all new directors must complete the 2 mandatory modules – *Director Foundation & Management Collaboration and Finance for Club Boards* – within 12 months of their appointment.

The Board has resolved that the minimum requirement for Directors of Penrith RSL Club Ltd is **Certificate IV in Governance** to be attained in a reasonable time as determined by the Board.

Potential nominees are requested to attend a Pre Nomination Information Evening to be held in the Club Meeting Room at **6:00PM on Wednesday, 13 May 2015**.

At this meeting persons interested in nominating for a Board position will be briefed on the requirements of being a director of a corporation and the extra responsibilities under the Registered Clubs Act. Current directors will be available to any questions pertaining to the duties of directors.

Neel Chand

Chief Executive Officer

By direction of the Board

13 April 2015

PENRITH R.S.L CLUB LIMITED
NOMINATION FORM
ANNUAL ELECTION OF BOARD OF DIRECTORS
AGM – 31 MAY 2015

Nominations are called for the following positions:-

- 1 DIRECTOR – R.S.L. MEMBER in Group 2 for a 3 year term
- 1 DIRECTOR – R.S.L. MEMBER in Group 2 for a 3 year term
- 1 DIRECTOR – ASSOCIATE MEMBER in Group 2 for a 3 year term

We, the undersigned, wish to nominate:-

being An Life/RSL/Associate (delete the inapplicable clauses) member of the Club

PROPOSER: _____

Signature _____ Membership No. _____

SECONDER: _____

Signature _____ Membership No. _____

ACCEPTANCE

I _____

of _____, hereby accept nomination for the position of, and if elected consent to be, a director of Penrith RSL Club Limited

If elected as a director of the Club, I am aware that I will have responsibilities under the Club's Constitution and under numerous laws including:-

- (i) Corporations Act 2001
 - (ii) Registered Clubs Act 1976
 - (iii) Liquor Act 2007
 - (iv) Gaming Machines Act 2001
 - (v) Anti-discrimination Act 1977
 - (vi) Work Health and Safety Act 2011
- And Regulations made under these Acts.

SIGNATURE OF CANDIDATE

NOTE:

1. Nominations for the election of Director must be in writing, and signed by two R.S.L. Members, Associate members or Life members of the Club and by the nominee, who shall signify her/his consent to the nomination
2. Nominees must complete the following Statutory Declaration which must be signed and witnessed by and before a Justice of Peace.
3. Nominations must be lodged with the Secretary by 5pm on Friday 15 May 2015.

PENRITH R.S.L CLUB LIMITED

STATUTORY DECLARATION

I _____
(full name)

of _____
(residential address)

In the State of New South Wales do hereby and sincerely declare as follows:

1. I am the nominee for office named in the Nomination Form attached to this statutory declaration.
2. I am not an undischarged bankrupt.
3. I have not executed a deed of arrangement under Part X of the Bankruptcy Act, the terms of which have not been fully complied with.
4. I have not entered into a composition with my creditors under Part X of the Bankruptcy Act whereby a final payment has not been paid.
5. I have not had a personal representative or trustee appointed to administer my estate under the provision of any legislation relating to protected persons.
6. I am not disqualified from managing a corporation under the Corporations Act.
7. I am not a "key official" or "former key official" as those terms are defined in the Gaming and Liquor Administration Act 2007.
8. I am not prohibited by any order of the Independent Liquor and Gaming Authority from being a director of a registered Club.
9. I am aware that, in accordance with the Corporations Act, I am required to disclose in the annual Directors report to members the following:
 - a) Qualifications – any tertiary qualifications or membership of professional bodies the attainment of which require additional study or work, experience including tertiary degrees, undergraduate, postgraduate, technical college diplomas or certificates.
 - b) Experience including such matters as:
 - i. Other directorships;
 - ii. Experience with the company as a director or employee;
 - iii. Other relevant experiences;
 - iv. Special responsibilities e.g. finance director, membership committee, building committee etc.
10. I am aware of directors' responsibilities under the Registered Clubs Act and Corporations Act to manage the business and affairs of the Club and to comply with the Constitution of the Club.

Subscribed and declared at _____

This _____ day of _____ 2015

Signed _____
Declarant's signature

Before me _____
Witness's signature

being a Justice of the peace/Solicitor/Barrister/Commissioner for affidavits/Notary public
(DELETE INAPPLICABLE)- J.P. Number _____ **(IF APPLIABLE)**

Name of witness

And as a witness, I certify the following matters concerning the person who made this statutory declaration

- 1 #I saw the face of the person who made this statutory declaration. [OR, delete whichever option is inapplicable]
#I did not see the face of the deponent because the deponent was wearing a face covering, but I am satisfied that the deponent had a special justification for not removing the covering.¹
- 2 #I have known the person who made this statutory declaration for at least 12 months. [OR, delete whichever option is inapplicable]
#I have confirmed identity of the person who made this statutory declaration using the following identification document

Identification document relied on (may be original or certified)

Signature of witness

Date

[¹ The only "special justification" for not removing a face covering is a legitimate medical reason (at April 2012).]